# WEBER BASIN WATER CONSERVANCY DISTRICT BOARD OF TRUSTEES MEETING THURSDAY, AUGUST 31, 2023, 9:00 A.M. DISTRICT HEADQUARTERS

1)	Welcome & Pledge of Allegiance	Chairman Jensen					
2)	Consideration of Approval of Minutes for Regular Board Meeting and Hearing on Petitions for Water Contracts held July 27, 2023, and Orientation Meeting held July 27, 2023	Chairman Jensen					
3)	Consideration of Approval of July 2023 Financial Report	Trustee Buttschardt					
4)	Consideration of Approval of Petitions for Water Contracts, Transfers of Water, and Water Cancellations	Mgr. Searle					
	A. DAVIS COUNTY:						
	Cancellations of Water						
	1) WDG JRG Storage Giant LLC Layton (09-459-0201)	14.08 a.f. Proj. Ag					
	Petitions for New Water						
	1) Joanne Piggott West Bountiful (06-389-0001)	0.1 a.f. Dist. 4					
	B. SUMMIT COUNTY:						
	Petitions for New Water						
	1) DLD Trust	0.65 a.f. Dist. 4					
	C. WEBER COUNTY:						
	Petitions for New Water						
	1) Brian Mecham Eden (20-005-0011)	0.65 a.f. Dist. 4					
	2) Weber School District	41.46 a.f. other					
5)	Water Supply Report	Mgr. Olsen					
6)	Gateway Canal Slide Repair Update	Mgr. McFarland					
7)	Consideration of Approval of Consultant Contract Amendment for Highway 89 and WSWTP Tank Project	Gen. Mgr. Paxman and Mgr. McFarland					
8)	Consideration of Approval of Contractor Selection for Green Road Well	Gen. Mgr. Paxmanand AGM Nelson					
9)	Consideration of Approval of Contractor Selection for Willard Canal Lining Phase 8	Gen. Mgr. Paxman and AGM Nelson					
10)	General Manager's Report	Gen. Mgr. Paxman					
11)	1) Other Business						

# MINUTES OF A REGULAR MEETING OF THE WEBER BASIN WATER CONSERVANCY DISTRICT BOARD OF TRUSTEES HELD THURSDAY, AUGUST 31, 2023, 9:00 A.M., AT DISTRICT HEADQUARTERS

Present:

Chairman, Marlin K. Jensen
Trustee Mark D. Anderson
Trustee Jared Andersen
Trustee Kym O. Buttschardt
Trustee Randy B. Elliott
Trustee Scott K. Jenkins
Trustee Angie Osguthorpe
Trustee Christopher F. Robinson

Trustee Paul C. Summers

Scott W. Paxman, General Manager/CEO Jody Williams, Legal Counsel Mike Malmborg, Legal Counsel

Brittney Bateman, Fin. Analyst
Calysta Bravo, Fin. Manager
Suzy Eppens, Contracts Administrator
Darren Hess, Assistant General Manager
Josh Hogge, Mgr. of M&I
Shane McFarland, Mgr. of Engineering
Brad Nelson, Assistant General Manager
Riley Olsen, Mgr. of Water Supply & Power
Greg Pierce, Mgr. of Strategic Initiatives
Jon Parry, Assistant General Manager
Kendall Searle, Mgr. of Administration
Samuel Sorensen, Mgr. of Maintenance
Kathy Wood, Mgr. of Human Resources

Ben Kirk, Bureau of Reclamation Grant Doty, Utah Division of Water Resources Trevor Datwyler, AE2S

# I WELCOME & PLEDGE OF ALLEGIANCE

Chairman Jensen welcomed all in attendance, and then led the group as they recited the Pledge of Allegiance.

# II CONSIDERATION OF APPROVAL OF MINUTES

Chairman Jensen presented the minutes of the regular board meeting and hearings on petitions held July 27, 2023 and orientation meeting held July 25, 2023 for review and approval. There were no additions or corrections.

Motion was made by Trustee Elliott, seconded by Trustee Jenkins, and the motion carried with a unanimous vote, approving the minutes as presented.

# III CONSIDERATION OF APPROVAL OF JULY 2023 FINANCIAL REPORT

Trustee Buttschardt invited Mgr. Bravo to present the July 2023 financial report. Mgr. Bravo stated this is the first month of the fiscal year. She said these are very preliminary numbers as the fiscal year just began. Mgr. Bravo then reviewed the O&M report. She said the year-to-date water sales are over the budgeted revenue, expenses are slightly under budget, and we are in

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great shape. Mgr. Bravo reviewed the sources and uses statement and said many of these expenses will be accrued back to the 2023 expenses.

There being no questions from the board, Trustee Buttschardt motioned to approve the July 2023 financial report. Trustee Summers seconded the motion, and the vote was unanimous approving the July 2023 financial report as presented.

# IV CONSIDERATION OF APPROVAL OF PETITIONS FOR UNTREATED WATER CONTRACTS

Chairman Jensen invited Mgr. Searle to present water contracts for consideration. Mgr. Searle presented the following untreated water allotment contract:

#### **WEBER COUNTY:**

Mgr. Searle said this contract is for the new junior high school being built in West Haven. He explained the fields and facilities are being developed with the intention of making these amenities available to the public after school hours. Mgr. Searle said the school district asked for about 60.00 ac-ft of water, but after discussions with the city and District staff, the amount has been reduced significantly. Discussion continued, and Mgr. Searle answered questions from the board.

Motion was made by Trustee Elliott, seconded by Trustee Robinson and passed unanimously, approving the untreated water allotment contract with Weber School District, as described above, and adopting the following resolution.

# **RESOLUTION**

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chairman and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on behalf of said District an untreated water allotment contract with Weber School District, on the terms and conditions presented to and considered at this meeting.

# V CONSIDERATION OF APPROVAL OF CANCELLATION OF WATER

Mgr. Searle presented the following cancellation of water:

# **DAVIS COUNTY:**

Mgr. Searle explained this land has developed and the parcel is overallocated for the development's needs, so they are cancelling a portion of their water allotment. He then recommended approval.

Motion was made by Trustee Elliott, seconded by Trustee Robinson and passed unanimously, approving the cancellation of water in Davis County as outlined above and adopting the following resolution.

# RESOLUTION

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chairman and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on

behalf of said District the cancellation petition for the following, on the terms and conditions presented to and considered at this meeting.

1) WDG JRG Storage Giant LLC.....14.08 a.f. Proj. Ag

#### VI WATER SUPPLY REPORT

Mgr. Olsen was invited to present the water supply report and showed the following reservoir content data:

					HISTORICAL	
			ACCRUED		RESERVOIR CONT.	
	TOTAL	DISTRICT	TO DIST	% OF DIST	AS OF	AS OF
<b>RESERVOIR</b>	<b>CAPACITY</b>	<b>CAPACITY</b>	TO DATE	<b>CAPACITY</b>	8/22/22	8/23/21
CAUSEY	7,870	6,870	5,699	83%	4,252	3,188
<b>E CANYON</b>	51,200	20,110	19,212	96	28,500	22,580
ECHO	73,940	6,357	0	0	46,130	11,660
LOST CRK	22,510	20,010	15,790	79	8,510	7,890
<b>PINEVIEW</b>	110,150	66,228	53,743	81	48,950	23,530
SMITH-M	8,351	6,560	6,272	96	6,280	3,469
WANSHIP	62,120	60,000	48,453	81	44,920	15,960
WILLARD	<u>247,302</u>	222,273	194,538	88	77,917	91,389
<b>TOTAL</b>	583,443	408,408	343,707	84%	265,459	179,666

Percent of District upstream storage is 80%.

Mgr. Olsen stated that on average the District's active capacity is around 50-60% for this time of year, and that we are currently at 85% so we are still in very good shape. He then presented slides showing the Ogden River, Weber River, and Willard Bay storage. He also discussed the District's storage allocation, soil moisture levels, precipitation/snotel, forecasted runoff, weather outlooks, and drought monitor.

Mgr. Olsen answered questions from the trustees.

Chairman Jensen asked about early snowpack levels in Causey and Pineview and what can be anticipated for this winter. Mgr. Olsen replied that we will be watching the reservoir levels very carefully going into the winter season and will make early releases as needed.

Trustee Osguthorpe and Trustee Robinson made mention of the August storms and asked if they served to boost our numbers. Mgr. Olsen said that the August precipitation does help reduce the demand for the water which helps retain the reservoir levels.

Trustee M. Anderson asked about soil moisture levels. Mgr. Olsen stated he hasn't included the soil moisture chart the past few presentations because we've been sitting right at the average or slightly above for the past few months. He stated he will start presenting soil moisture again as we begin to monitor in depth during runoff season.

Trustee Elliott mentioned the storms creating very dirty water. Gen. Mgr. Paxman stated that the turbidity definitely increases due to the stormy weather, and we are treating that appropriately.

#### VII GATEWAY CANAL SLIDE REPAIR UPDATE

Gen. Mgr. Paxman invited Mgr. McFarland to present an update on the repairs of the Gateway Canal Slide.

Mgr. McFarland stated there was emergency action needed to ensure the Gateway Canal would operate for the duration of the season. He shared pictures of the soldier piles with lagging installed to secure the canal. Mgr. McFarland said this work was done quickly and very well, but geotech work and inclinometer reads show the slide is still moving and needs further repair.

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Mgr. McFarland stated RB&G Engineering has been monitoring the slide and taking the readings and has recommended we address the slide with a long-term solution. He said the concern is not the depth of the slide, but rather that it continues to move.

Trustee Robinson asked if the theory behind the "why" of the slide is super saturation. Mgr. McFarland stated yes, the soil mechanics are such that there is a point where there is a lack of good, strong material in the soil at the slide point, just a poor soil type.

Trustee J. Andersen made mention that this slide has nothing to do with the water in the canal, and the slide was not due to anything canal related. Mgr. Paxman agreed, and stated furthermore that we pump groundwater out through wells in this area to dewater the ground.

Mgr. McFarland presented possible long-term fixes, stating that the slope or grade isn't necessarily the issue, but rather the soil material. He explained we will be bringing the project to the board for approval at a later meeting once work is bid and we have more information, but this presentation serves as an update and precursor to the request.

Trustee Robinson asked if any of the options would necessitate an easement or land acquisition. Mgr. McFarland answered that one of the options would require land acquisition, but the repair we are heavily considering would not require any.

Trustee Jenkins asked about encasing the canal. Gen. Mgr. Paxman stated that we have looked at piping this section of the canal, however there are many fault lines in the area, and it would not be a final solution.

Mgr. McFarland continued to answer questions from the board.

#### VIII

# CONSIDERATION OF APPROVAL OF CONSULTANT CONTRACT AMENDMENT FOR HIGHWAY 89 AND WSWTP TANK PROJECT

Chairman Jensen invited Mgr. McFarland to proceed with the next agenda item.

Mgr. McFarland stated this is the tank the board had the opportunity to visit. He said the construction period and scope changed due to some challenges we faced this winter and supply chain issues. He shared the initial scope was a 2M gallon tank with a 12-month construction window, however due to a land purchase from Weber State University, the scope changed to a 5M gallon tank and a 24-month construction period. Mgr. McFarland said these changes necessitate additional hours for the longer construction window, as well as full time inspection during critical phases, and part time inspection for less critical phases.

Mgr. McFarland recommended board approval to amend the contract with Bowen Collins & Associates for construction period services for the Hwy 89 Tank for \$104,794.00 and the Weber South Water Treatment Plant Tank for \$198,956.00.

Motion was made by Trustee Summers, seconded by Trustee M. Anderson, and the vote was unanimous, approving the amendment with Bowen Collins & Associates for the afore-mentioned water tank work and adopting the following resolution.

#### RESOLUTION

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chairman and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on behalf of said District the contract amendment with Bowen Collins & Associates for the Hwy 89 Tank for \$104,794.00 and the Weber South Water Treatment Plant Tank for \$198,956.00, on the terms and conditions presented to and considered at this meeting.

# IX CONSIDERATION OF APPROVAL OF CONTRACTOR SELECTION FOR GREEN ROAD WELL

Gen. Mgr. Paxman declared this project seems to have been going on for years and we are looking forward to its completion. AGM Nelson stated we rebid this project as bids came in high in comparison to the engineering estimate. He stated we simplified the prequalification process, and we approved four contractors. He shared the bids we received and stated the District's confidence in the apparent low bidder as we are currently working with them on a different project.

AGM Nelson recommended approval to award the Green Road Well Project to Corrio Construction for the contracted amount of \$3,966,657.00.

Gen. Mgr. Paxman stated the larger bid amount is greatly due to the iron and manganese removal that is required, as well as the inflationary increases for construction and labor. AGM Nelson then answered questions from the board.

Chairman Jensen asked how time sensitive this project is, and if we may benefit from waiting longer perhaps the price will lower. Trustee M. Anderson stated that if we wait and don't proceed now, the price could also go up and we will pay more later for the same work.

Trustee Summers asked how critical the water supply is from the Green Road Well. Gen. Mgr. Paxman stated it is absolutely critical as we do not have a water source in this area, so this well helps us supply water on the south end of the Highway 89 system.

Motion was made by Trustee Robinson, seconded by Trustee Summers, and passed unanimously approving award of a contract to Corrio Construction for the work on the Green Road Well in the amount of \$3,966,657.00. The following resolution was adopted.

#### **RESOLUTION**

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chairman and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on behalf of said District the awarding a contract to Corrio Construction for work on the Green Road Well in the amount of \$3,966,657.00, on the terms and conditions presented to and considered at this meeting.

# X CONSIDERATION OF APPROVAL OF CONTRACTOR SELECTION FOR WILLARD CANAL LINING PHASE 8

Chairman Jensen invited AGM Nelson to continue with the next agenda item.

AGM Nelson stated this phase of the Willard Canal Linning will reach the Highway 89 milestone. He said this phase includes 1,600 linear feet of lining. AGM Nelson said we received one bid from Bowen Construction for \$2,986,200.00 for this phase. He stated Bowen Construction has completed all previous phases of this project and we are confident in the work.

Motion was made by Trustee Osguthorpe, seconded by Trustee Jenkins, and passed unanimously approving the award to Bown Construction for Phase 8 of the Willard Canal Lining Project in the amount of \$2,986,200.00, and adopted the following resolution.

# RESOLUTION

BE IT AND IT IS HEREBY RESOLVED by the Board of Trustees of the Weber Basin Water Conservancy District that the Chairman and the General Manager/CEO of said District be and they are hereby authorized and empowered to execute on behalf of said District the contract with Bowen Construction for Phase 8 of the Willard Canal Lining Project in the amount of \$2,986,200.00, on the terms and conditions presented to and considered at this meeting.

#### XI GENERAL MANAGER'S REPORT

Gen. Mgr. Paxman stated he appreciated the board's time and comments at the public hearing and thanked them for their work and support.

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He stated the Utah Water Summit is fast approaching. It is on September 26, at the Davis Conference Center and starts at 7:30am. Gen. Mgr. Paxman said this will be in lieu of the September orientation meeting, but that the board will still meet on that Thursday for the regularly scheduled board meeting.

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Gen. Mgr. Paxman said the NWRA Conference is coming up and will be held in San Antonio, Texas, on November 8-10. He asked that the trustees get with Kendall for travel details and flights for November 7. Kendall said he will send out an invitation for this conference and will get the planning moving forward.

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Gen. Mgr. Paxman said we sent a letter of interest to the federal government requesting WIFIA (Water Infrastructure Investment Act) funding. He stated the reason we want to apply for this funding is the favorable interest rate and the payment schedule does not start until five years following substantial completion. He said the application states that our projects cannot include any federal projects, and we satisfied their concerns. Gen. Mgr. Paxman said they issued a formal invitation to apply so we are now in the process of the actual application.

Gen. Mgr. Paxman stated it is all but a guarantee that funds will be granted. We are applying for \$211M and it is not project specific, so we are considering using funds for the parallel pipeline project, the West Weber Water Treatment Plant, and the Reuse Project. Gen. Mgr. Paxman stated they seem very flexible and stated the funds can be for whatever the District deems necessary.

He said the biggest advantage is the schedule of repayment. Fin. Analyst Bateman stated we can payoff at whatever rate or schedule we can and want. She said this will serve to subsidize future bonds. Gen. Mgr. Paxman also stated we are not obligated to borrow all the funds we are awarded.

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Gen. Mgr. Paxman stated that the District currently has its money reserves invested by three different companies. He said staff believes it would be money ahead and a better strategy to contract with one of the firms as our advisor, rather than all three. Gen. Mgr. Paxman stated our plan is to go out for an RFP to select one to move forward.

Mgr. Bravo stated the District currently has around \$17M with the three entities and the rest at the PTIF. Mgr. Bravo said we must follow the Money Management Act and working solely with one would help us to follow those requirements.

Discussion took place on diversification and Gen. Mgr. Paxman clarified that the company that is picked will help diversify into various funds. Gen. Mgr. Paxman invited any board members to join the selection committee. Trustee Robinson and Trustee Buttschardt volunteered to be a part of the process.

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Gen. Mgr. Paxman stated this month has been busy as congress has been in recess and we are meeting with our federal delegation. Senator Romney's staff came and toured our facilities. Senator Lee and his staff also came and met with him on a different date. Representative Curtis

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and staff invited Gen. Mgr. Paxman down to their office in Provo and discussed items in the Snyderville Basin and Master Agreement. He stated these meetings have been helpful. They are helping to resolve some Forest Service issues regarding some very remote dams.

### XII OTHER BUSINESS

Chairman Jensen thanked staff for their efforts in the hearing.

He made mention of the Ogden Valley Canal and asked where we are on the NEPA for the project. AGM Parry replied that we engaged with the NRCS as they will help fund the watershed plan environmental assessment. He said there is a two-year timeline, and we are nearing the end of that. AGM Parry stated as it sits right now, the District has an alternative which is piping the canal, but several other alternatives are being assessed. He said we are working through that and also some drainage issues.

AGM Parry said the Ogden Valley Canal was never meant to be a drainage facility, but it has become so after the last 60 years. He said we are working through a cost benefit analysis and mitigation from any drainage impacts from how we proceed. Additionally, he stated we are looking for grant monies from NRCS as the estimated project was \$14M. AGM Parry concluded by stating will engage with our users of the project and have internal discussions on what we will do and how to finance the project.

Gen. Mgr. Paxman commented on the current difficulty maintaining the canal due to seepage and leaks and having to drain that to control flooding issues on the agricultural lands below it. He said there are issues on the opposite side where farmland and other areas benefit from the water that seeps from the canal. AGM Parry said the NEPA study will capture all environmental data necessary for NRCS that will allow the District to do the work.

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Trustee M. Anderson asked about the progress of the Parallel Pipeline Project. Gen Mgr. Paxman stated we are starting to clear trees and make the land ready, but we did get delayed waiting for FEMA approval. He stated NEPA was done by the BOR and the Forest Service for approval of the project.

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The small earthquake near Causey was mentioned. Gen. Mgr. Paxman stated District staff inspected Causey and the facility looks good and no adverse effects were noted from the quake.

# XIII ADJOURNMENT

There being no further business for discussion, meeting adjourned at 10:45 a.m.

Respectfully submitted,

Scott W. Paxman, General Manager/ CEO

The Board of Trustees of the Weber Basin Water Conservancy District, Utah, met in public session August 31, 2023, at 9:00 a.m., at District headquarters, Layton, Utah. Meeting was called to order by Chairman Marlin K. Jensen. On roll call the following members were found to be present:

Present:

Chairman, Marlin K. Jensen
Trustee Mark D. Anderson
Trustee Jared Andersen
Trustee Kym O. Buttschardt
Trustee Randy B. Elliott
Trustee Scott K. Jenkins
Trustee Angie Osguthorpe
Trustee Christopher F. Robinson
Trustee Paul C. Summers

Scott W. Paxman, General Manager/CEO Jody Williams, Legal Counsel Mike Malmborg, Legal Counsel

Brittney Bateman, Fin. Analyst
Calysta Bravo, Fin. Manager
Suzy Eppens, Contracts Administrator
Darren Hess, Assistant General Manager
Josh Hogge, Mgr. of M&I
Shane McFarland, Mgr. of Engineering
Brad Nelson, Assistant General Manager
Riley Olsen, Mgr. of Water Supply & Power
Greg Pierce, Mgr. of Strategic Initiatives
Jon Parry, Assistant General Manager
Kendall Searle, Mgr. of Administration
Samuel Sorensen, Mgr. of Maintenance
Kathy Wood, Mgr. of Human Resources

Ben Kirk, Bureau of Reclamation Grant Doty, Utah Division of Water Resources Trevor Datwyler, AE2S

Mgr. Searle stated the meeting was being held pursuant to notice to the public, duly published as required by law, for the purpose of permitting all interested persons to show cause why the respective petitions for water contracts of the individuals as set forth in the notice, copies of which are attached hereto and incorporated by reference as a part of these minutes, for the allotment of water to lands in Davis, Summit, and Weber County, Utah, by the Weber Basin Water Conservancy District, should not be granted.

Mgr. Searle reported there have been no written objections filed against the foregoing petitions and asked for any other objections to be presented at this time. No objections were received.

Thereupon the following resolution was presented and read:

# RESOLUTION GRANTING PETITIONS FOR THE ALLOTMENT OF WATER BY WEBER BASIN WATER CONSERVANCY DISTRICT

WHEREAS, acting pursuant to Section 73-9-19, Utah Code Annotated, 1953, as amended, there has been filed in the office of the Weber Basin Water Conservancy District, the following petitions for water contracts requesting the allotment of Weber Basin water annually, pursuant to the terms and conditions set forth in said petition:

# Page 2 – Petitions for Water Contract Hearing – August 31, 2023

# A. DAVIS COUNTY:

#### **B. SUMMIT COUNTY:**

#### A. WEBER COUNTY:

Whereas after the filing of said petitions, it was determined to hold a public hearing on same in the office of the Board of Trustees of the District, and the General Manager/CEO of the District caused due and proper notice of the holding of such hearing to be posted to the Utah Public Notice Website on August 16, 2023, which notice advised all interested persons of the holding of such hearing and of their right to present objections in writing showing cause why such petitions should not be granted, and

WHEREAS, at the hour and place named in said notice, or at a subsequent meeting adjourned there from, the Board of Trustees of the District has met in public session and has heard all persons desiring to be heard and written or other objections having been presented, and

WHEREAS, after due consideration, it is the determination of the Board of Trustees that it is for the best interest of the District that such petitions should be granted.

NOW, THEREFORE, be it Resolved and Ordered by the Board of Trustees of the Weber Basin Water Conservancy District, as follows:

Section 1. That it is hereby determined to be in the best interest of the Weber Basin Water Conservancy District, that such petitions be granted.

Section 2. That said petitions are hereby granted and amounts of water in acre-feet are hereby allotted to the respective petitioners for the lands for which the same is petitioned, all as above set out.

Section 3. That the Chairman of the District is hereby authorized and directed in the name of the District and on its behalf to execute formal orders granting said petitions allotting water to lands therein described, upon the terms, at the rates, and payable in the manner as in said petitions set forth and the General Manager/CEO of the District is authorized and directed to attest said order.

Section 4. The General Manager/CEO of the Board of Trustees in its behalf, is directed to cause a fully executed copy of said order, to which shall be attached a copy of the petitions upon which the order is made, to be recorded in the office of the respective County Recorder.

After consideration of the resolution and order, motion was made by Trustee Elliott, seconded by Trustee Robinson and passed unanimously, approving petitions for water contracts in Davis, Summit, and Weber County and adopting the foregoing resolution.

Approved and adopted August 31, 2023.

Marlin K. Jensen, Chairman

Harlin K. Jensen

Scott W. Paxman, General Manager/CEO

(SEAL)