

WEBER BASIN WATER CONSERVANCY DISTRICT

MAINTENANCE WORKER – RIGHT OF WAY / METER CREW

Department: Maintenance & Construction

Full-time

Non-exempt (hourly)

Grade 1

M-F 7:00am-3:30pm

JOB SUMMARY

Under the general supervision of the Maintenance Department Manager, and with technical advice and direction from the Maintenance Superintendent or Crew Chief, performs a variety of unskilled and semi-skilled maintenance operations.

ESSENTIAL JOB FUNCTIONS (Not necessarily a comprehensive list.)

- Operates specialized heavy equipment such as 10-wheel dump trucks, front-end loaders, rubber tire backhoes, trenching equipment, snow plows, and other similar equipment in the construction, maintenance, and repair of District facilities.
- Maintains and supports the District's vegetation management program on right-of-ways, corridors, easements, and other related land rights at District dams, reservoir embankments, pipeline corridors, canal systems, and similar related facilities.
- Operates light equipment such as lawn mowers, rollers, cement mixers, pick-ups, tractors, and fork lifts.
- Performs a variety of ground maintenance and construction work, such as weed trimmer operation, raking, shoveling, and other similar activities as required.
- Performs secondary water meter installations, builds meter boxes, constructs extensions to raise and lower existing boxes as needed.
- Performs installation of repair of water service connections, meters, repairs or replaces water meters, cleans and maintains storage tanks, pumps houses, and checks pressure relief valve stations.
- Performs general maintenance functions such as coating applications, placing and finishing concrete, general carpentry, plumbing, instrument repair, welding, and other related activities as required.
- Performs distribution and transmission pipe installation and repair, including construction of trenches, bell and spigot joint installations, general and specialized fitting attachment and installations, and all related activities for both secondary raw water and culinary systems including following disinfection standards and processes.
- Attends routine safety meetings, participates in pre-job safety briefings, and assists with maintaining and creating a safe work environment in all job settings including proper donning of appropriate personal protective equipment necessary for the respective task.

MARGINAL JOB FUNCTIONS (Not necessarily a comprehensive list.)

- Loads, unloads, and cleans trucks and equipment.
- Moves various construction materials such as sand, salt, gravel, dirt, etc.

- Services equipment; performs routine maintenance and emergency repairs; reports mechanical problems for shop repair.
- Performs other duties as assigned.

NOTE: Essential and marginal job functions are subject to change depending on District needs and the individual in this position may be required to perform other jobs. Any of the herein-stated requirements and conditions are subject to approval and/or waiver by the General Manager. The regular work schedule is subject to change depending on the District needs for this position.

MINIMUM QUALIFICATIONS (The education and experience requirements for this job may be satisfied by any acceptable equivalent combination of education and experience.)

Education: High school graduation or equivalent with completed courses in mechanical, industrial arts or general vocational education.

Experience: Prior experience is not required although some experience would be beneficial.

Knowledge: Working knowledge of basic water meters; working knowledge of the operation and maintenance procedures for various pumps, meters, and regulators; working knowledge of relevant safety precautions; working knowledge of legal right of way requirement and of acceptable construction practices around pipelines and aqueducts.

Skills: Skill in the use of hand tools and instruments for making repairs, obtaining readings, etc.

Abilities: Ability to read plans, specifications, blueprints, and valve and pipeline locator maps; ability to memorize a great amount of detail relating to turnout and valve locations, water users, maintenance procedures, etc.; ability to deal promptly with maintenance problems so that service interruptions are minimal; ability to accurately turn out to users the amount of water requested; ability to make accurate mathematical computations; ability to follow written and oral instructions; ability to communicate effectively – both orally and in writing; ability to perform physical work in a variety of weather conditions and for several hours at a time; ability to lift at least 50 pounds on a regular basis; ability to deal diplomatically and tactfully with wholesale suppliers and retail water users and the general public; ability to work effectively with other District personnel in a construction environment.

Special Qualifications: Must obtain Class A, Commercial Driver's License (CDL) within 3 months of hire. Must have and maintain a valid driver's license and an acceptable driving record per District policy.

It is preferred that the employee live within the service area in order to respond to callouts in a timely manner.

Work Environment: While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is usually moderate.

Tasks require variety of physical activities, generally involving muscular strain, related to walking, standing, stooping, sitting, reaching and lifting. Talking, hearing and seeing are essential to performing required job functions. Common eye, hand, finger dexterity exists. Mental application utilizes memory for details, verbal instructions, emotional stability and critical thinking. Daily local travel required in normal course of job performance.

HIRING POLICIES

The District provides equal opportunity to all employees and applicants for employment without regard to race, color, national origin, religion, sex, age, disability, sexual orientation or any other category protected by applicable law. Weber Basin Water Conservancy District will not refuse to hire a disabled individual who is capable of performing the essential requirements of the position with reasonable accommodations when they do not create an undue hardship.

Any applicant who is chosen as the top candidate for the position will be required to submit to a physical examination to determine if he/she is able to perform job-related functions, and submit to and pass a background and motor vehicle records check. Hiring is also conditioned upon submission to and successfully passing of a urine test to screen for the presence of drugs and alcohol.