Clear Form

Weber Basin Water Conservancy District

Qualified applicants receive equal consideration. No question is asked for the purpose of excluding any applicant due to race, color, religion, sex, national origin, age (40 or older), disability, genetic information, sexual orientation, gender identity, or any other class or expression protected by law.

AN EQUAL OPPORTUNITY EMPLOYER

APPLICATION FOR EMPLOYMENT

Please fully and accurately complete each question. Incomplete applications may not be considered.

PERSONAL IDENTIFICATION

Name _____ Email _____ Date _____
Last First Middle

Address _____ Phone: _____
Street City State Zip

WORK PREFERENCE

Position desired: _____ Salary or pay you expect: _____ Date available for work: _____

List job benefits, other than wages, you expect or want in order of importance: (1)_____(2)_____(3)_____

Describe your prior experience related to this work: _____

Describe any formal schooling or training related to this work: _____

List any licenses, certificates or professional affiliations you may have: _____

List any special skills you may have (computer, machine operation, etc.): _____

List any hobbies, special interests or sports in which you are involved: _____

FOR DRIVING JOBS *ONLY*: Do you have a valid drivers license? Yes ❑ No ❑ Class of License _____ State _____

Have you had your driver's license suspended or revoked in the last three years? Yes ❑ No ❑ If yes, give details_____

_____

*Please write "yes" or "no" in **every** space provided on the remainder of this page.*

AVAILABILITY FOR WORK

Type of work: Part time _____ Full time _____ Temporary or short term _____

Shifts or time of day: Day _____ Afternoon _____ Graveyard _____ Rotating _____

Will you work daily overtime on occasion if necessary? _____

Will you work extra days in the week if necessary? _____

Are you now or do you expect to be engaged in any other business, employment or schooling? _____

Do you have any commitments or agreements with another employer that affect your employment? _____

Do you have any on-going obligations or other personal commitments that would affect your work schedule? _____

PRESENT EMPLOYMENT

Are you presently employed? _____ Do you have to give advance notice to your present employer? _____

May we contact your present employer for a reference? _____

PERSONAL

If requested, would you be willing to take a drug/alcohol screening exam before and/or after employment as a condition of employment? _____

Are you at least 18 years old? _____ If hired, can you furnish proof that you are eligible to work in the U.S.? _____

PRIOR EVENTS

Have you ever worked for or applied for work at this company before? _____ Have you ever been discharged for cause? _____

Have you ever been refused a surety bond or ever had one cancelled? _____

Have you ever been convicted of any law violation, except a minor traffic violation? (A criminal record does not automatically bar employment) _____

Have you ever been disciplined for absenteeism? _____ Have you ever been disciplined for tardiness? _____

Explanation to answers given above:

(OVER)

EDUCATION AND TRAINING

Select highest grade or years completed

Formal Education 1 College or other 1

	School Name and Location	Attended from	Attended to	Did you receive Diploma?	Grade Point Average	Major Subject(s)	Special Courses
High School or GED		X	X				
College or University							
Graduate School							
Other Education							

EMPLOYMENT RECORD (Give a complete account of your employment. BEGIN ON THE FIRST LINE WITH YOUR PRESENT OR MOST RECENT POSITION AND WORK BACK.)

1. Employer _____ Address _____ Phone _____

Main duties _____

From _____ to _____ Starting pay _____ Leaving pay _____ Supervisor _____

What did you like about this job? _____ What did you dislike about this job? _____

Reason for leaving _____

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2. Employer _____ Address _____ Phone _____

Main duties _____

From _____ to _____ Starting pay _____ Leaving pay _____ Supervisor _____

What did you like about this job? _____ What did you dislike about this job? _____

Reason for leaving _____

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3. Employer _____ Address _____ Phone _____

Main duties _____

From _____ to _____ Starting pay _____ Leaving pay _____ Supervisor _____

What did you like about this job? _____ What did you dislike about this job? _____

Reason for leaving _____

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4. Other positions (including periods of military/public service)

EMPLOYER	MAIN DUTIES	FROM	TO	PAY	REASON FOR LEAVING

APPLICANT AGREEMENT *(Read carefully before signing.)* All information provided by me is true and correct to the best of my knowledge. I understand omissions or misrepresentations may result in rejection of my application or, if employed, may result in subsequent dismissal. I hereby authorize any former employer, person, school, firm or corporation listed hereon, including Weber Basin Water (District), to answer any and all questions related to employment and agree to release from liability and hold all persons harmless for giving any and all truthful information within their knowledge or records. I understand this is a preliminary application and not a contract to employ me. Furthermore, in the event I am employed, my employment shall be completely voluntary and may be terminated at will at any time by either myself or the District. I understand that no one other than the District's General Manager has authority to enter into any employment agreement to the contrary. I agree to take a job related physical examination and/or a drug/alcohol test when requested as a condition of employment. I agree to comply with all rules of the company as a condition of employment. In the event the company advances me money or other things of value, I agree to repay the company and also that any amount still owing may be deducted from my final paycheck

Signature of applicant _____ Printed Name _____ Date _____